

 <p align="center"><b>Financial Assistance Award</b></p> <p align="center"><b>DENALI COMMISSION</b>  <b>510 L Street, Suite 410</b>  <b>Anchorage, Alaska 99501</b>  <b>(907) 271-1414 (phone)</b>  <b>(907) 271-1415 (fax)</b>  <b>www.denali.gov</b></p>		<b>Award Number</b>	01139-00		
		<b>Award Title</b>	AML 59th Annual Local Government Conference		
		<b>Performance Period</b>	November 1, 2009 through April 30, 2010		
<b>Authority</b> 112 Stat 1854		<b>CFDA Number</b> 90.100		<b>Recipient Organization &amp; Address</b> Alaska Municipal League 217 Second Street Suite 200 Juneau, AK 99801  <b>Phone:</b> (907) 586-1325 <b>Recipient DUNS #</b> 054127881 <b>TIN #</b> 920031908	
<b>Denali Commission Finance Officer Certification</b>		Jennifer Price 07/23/2009			
<b>Cost Share Distribution Table</b>					
Accounting Code	New Funding		Prior Period Funding		Total
	Denali Commission	Other Contributors	Denali Commission	Other Contributors	
95670000AL	\$5,000.00		\$0.00		\$5,000.00
	\$0.00		\$0.00		\$0.00
	\$0.00		\$0.00		\$0.00
	\$0.00		\$0.00		\$0.00
	\$0.00		\$0.00		\$0.00
		\$0.00		\$0.00	\$0.00
		\$0.00		\$0.00	\$0.00
		\$0.00		\$0.00	\$0.00
		\$0.00		\$0.00	\$0.00
<b>Total</b>	<b>\$5,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$5,000.00</b>
This Financial Assistance Award approved by the Federal Co-Chair of the Denali Commission constitutes an obligation of federal funding.					
<p>The Denali Commission (Commission) is providing a total of \$5,000 to the Alaska Municipal League (AML) for the sponsorship of the AML 59th Annual Local Government Conference to be held November 18 - 20, 2009 in Anchorage, Alaska at the Hotel Captain Cook downtown.</p> <p>This year's conference (theme yet to be determined) provides the Commission with an opportunity to meet with Alaska's leaders and decision makers with over 400 local leaders, administration officials, state and federal agency representatives, legislators, national municipal leaders, and interaction with other guests.</p> <p>Commission funds for the Opening Session Key Note Speaker session and will cover costs incurred with that portion of the agenda.</p>					
<b>Signature of Authorized Official - Denali Commission</b>		<b>Typed Name and Title</b>		<b>Date</b>	
Electronically Signed		George Cannelos Federal Co-Chair		07/17/2009	

# AWARD ATTACHMENTS

Alaska Municipal League

01139-00

1. Award Conditions

***Award Conditions to the Financial Assistance Award  
Between the Denali Commission and Alaska Municipal League  
For AML 59<sup>th</sup> Annual Local Government Conference  
Award No. 01139  
July 2009***

***1. Scope of Work***

The Denali Commission (Commission) is providing a total of \$5,000 to the Alaska Municipal League (AML) for the sponsorship of the AML 59<sup>th</sup> Annual Local Government Conference to be held November 18 - 20, 2009 in Anchorage, Alaska at the Hotel Captain Cook downtown.

This year's conference (theme yet to be determined) provides the Commission with an opportunity to meet with Alaska's leaders and decision makers with over 400 local leaders, administration officials, state and federal agency representatives, legislators, national municipal leaders, and interaction with other guests.

Commission funds for the Opening Session Key Note Speaker session and will cover costs incurred with that portion of the agenda.

As a sponsor, the Commission's name will be recognized throughout the conference and on conference related materials. As specified, sponsors of specific events will be identified in connection with that event with verbal recognition, in the conference program and advertisements, receive a special ribbon identifying them as conference sponsors, are listed in the AML newsletter *The Touchstone* and receive a conference attendance roster after the meeting.

Commission funds for sponsorship can be used for: event space and equipment rentals for the actual event, event costs including video, audio and sound system rentals/services, travel of conference attendees (travel does not include food costs), event brochure printing or other event media needed for attendees. All activities that involve the work of consultants or contractors must be procured through fair and open procurement processes, in keeping with the Federal Circulars in order to be eligible Commission costs.

Commission funds cannot be used for food or beverage of any kind, gifts, per diem of attendees or wages/salaries. Any questions regarding acceptable uses of funds should be directed to the program manager.

All Commission funding is intended for use for the scope of work identified in the Award document only. Any balance of funds remaining after the full scope of work has been completed will be returned to the Commission.

***2. Milestones***

The following milestones are identified as the major steps to be completed as part of the project. "Planned" dates for the first milestone are included here. As part of each

progress report, recipients shall update the progress toward meeting these milestones (see section 7, Reporting).

Milestone	Planned		Actual		Units	Total Cost At Completion
	Start Date	End Date	Start Date	End Date		
In Progress	11/01/2009	01/31/2010				\$0.00
Project Close-out	02/01/2010	04/30/2010				\$0.00

### ***3. Award Performance Period***

The Award performance period is November 1, 2009 through April 30, 2010. This is the period during which Award recipients can incur obligations or costs against this Award.

### ***4. Direct and Indirect Costs***

The cost principles of OMB Circular A-122 are applicable to this Award. No indirect costs are allowable under this award Please refer to the cost principles regulations for specific details on other allowable charges under this Award.

### ***5. Budget and Program Revisions***

The Administrative Circular, 2 CFR Part 215 (formerly OMB A-110), applies to this Award. Please refer to the Administrative Circular for specific details on revisions to this Award. The Administrative Circular requires that AML will inform the Commission in writing (e-mail, letter, or report) at the earliest possible date of any unanticipated project cost overrun, project schedule delays, or changes in the project scope or changed site conditions.

### ***6. Payments***

Payments under this Award will be made by electronic funds transfer in response to an invoice submitted by the AML. Requests for reimbursement may be made when funds are incurred or expended and should be submitted no later than 30 days after the expenditures are made. The invoice must be submitted to the Commission via fax, e-mail ([finance@denali.gov](mailto:finance@denali.gov)) or mail in order for payment to be processed. Payments shall be made in accordance with 2 CFR Part 215. Please contact the Commission's Finance Specialist at (907) 271-1414 for further information about payment. **No interest will be accrued on these funds.**

### ***7. Project/Award Close-Out***

The project close-out report shall be completed within 90 days of the end of the Award performance period or within 90 days of the completion of the project, whichever is earlier. Recipients must also draw down any remaining funds for expenditures incurred under this award during this 90-day period.

The project close-out report shall be submitted on-line through the Commission's on-line Project Database System, available at [www.denali.gov](http://www.denali.gov). The project close out will require the recipient to submit the following information:

- a. Final data for each item listed
- b. Final project expenditures itemized by the following categories: planning & design; materials & equipment; freight; labor; project administration/overhead; and other expenses.
- c. Acknowledgement of support: For all non-construction projects, the Award recipient shall include an acknowledgement of the Government's support for the project(s) developed under this Award. The format for acknowledgement of the Government's support for non-construction awards will vary with each award and must be agreed upon between the Award recipient and the Commission Project Manager. Acknowledgements to the Commission are addressed in the Scope of Work above. Costs associated with this requirement shall be paid out of the project funding received by the Award recipient from the Commission.

#### **8. *Public Policy Laws and Assurances***

Award Recipients are required to comply with the public policy laws and assurances on Standard Forms SF 424b (non-construction projects). Some of the laws are highlighted below for your reference.

No portion of this award may be used for lobbying or propaganda purposes as prohibited by 18 U.S.C. Section 1913 or Section 607(a) of Public Law 96-74.

Project level environmental reviews in accordance with the National Environmental Policy Act (NEPA) and the National Historic Preservation Act (NHPA) are required for each project undertaken with Denali Commission funds.

#### **9. *Non-Compliance with Award Conditions***

Recipients not in compliance with the terms and conditions of this Financial Assistance Award will be notified by the Commission. The Commission will work with the recipient to identify the steps necessary to bring them back into compliance, and will establish an appropriate time frame for the corrections to be made. If the corrections have not been made by the deadline, the Commission reserves the right to either suspend or unilaterally terminate the Financial Assistance Award for non-performance.

***10. Program Manager, Financial Manager & Other Contact Information***

<b>Denali Commission</b>	<b>Alaska Municipal League</b>
Sharon Lind Program Manager 510 L Street, Suite 410 Anchorage, AK 99501 Phone: 907-271-5217 Fax: 907-271-1415 E-mail: <a href="mailto:slind@denali.gov">slind@denali.gov</a>	Sarah Geary Bookkeeper 217 Second Street, Suite 200 Juneau, AK 99801 Phone: 907-586-1325 Fax: 907-463-5480 Email: <a href="mailto:sarah@akml.org">sarah@akml.org</a>
Mariah McNair Grants Administrator 510 L Street, Suite 410 Anchorage, AK 99501 Phone: 907-271-2367 Fax: 907-271-1415 E-mail: <a href="mailto:mmcnair@denali.gov">mmcnair@denali.gov</a>	Betty Svensson Deputy Director 217 Second Street, Suite 200 Juneau, AK 99801 Phone: 907-586-1325 Fax: 907-463-5480 Email: <a href="mailto:betty@akml.org">betty@akml.org</a>

***11. Other project specific paragraphs may be added here***

To the maximum extent practicable, considering applicable laws, Funding Recipients shall accomplish the project contemplated by the Award using local Alaska firms and labor.